

## Families Worker: Job Description

Employed by	PCC of Christ Church Lowestoft
Responsible to	Vicar (or as delegated)
Responsible for	Family Outreach

***Trusting in God, our church vision is to reach a new generation for Christ by reaching local families with the good news of Christ.***

### **Responsibilities and Priorities:**

The **Families Worker** will develop our **Family Outreach** ministry by:

1. Leading and growing Café Church and Messy Church as all-age outreach-focused services.
2. Working with our toddler group and children & youth activities in order to build relationships with non-church parents and families.
3. Pursuing other opportunities to meet with local non-church families.
4. Pioneering and coordinating events and activities to build stronger relationships with parents and families (e.g. Family Fun Days).
5. Pursuing evangelistic and basic discipleship opportunities with families/parents who are new to church or on the fringe of church life. This includes both meeting individuals and in groups (e.g., Christianity Explored and courses exploring baptism).

The role could also expand to include:

6. Helping staff and service leaders make our Sunday Services more family-friendly.
7. Advising and helping the church leadership, the PCC and outreach team to develop family outreach.
8. Drawing in, enthusing and training church families and other church members to be involved in the work of family outreach.

It also expected that the Families Worker may be required to undertake additional or other reasonable duties as necessary to meet the needs of the wider ministries of Christ Church.

### **Expectations and Commitments:**

The **Families Worker** will be expected to maintain healthy working relationships and practice by:

1. reporting to the Vicar
2. joining our church Staff Team (meeting weekly) and Outreach Team (bi-monthly)
3. co-operating fully with our Parish Safeguarding Officer
4. working across our range of children and youth ministries and establishing strong working relationships with their (volunteer) leaders
5. preparing an annual budget for the Family Outreach Strategy
6. being fully involved in church life, including midweek small group and church prayer meetings
7. undertaking periodic training, including Safeguarding training

### **Skills and Experience:**

The **Families Worker** will be expected to have these skills and person specification:

1. Evangelical Christian, committed to serving and growing in Christ.
2. Strategic thinking, imaginative and flexible.
3. Ability to teach the Bible and communicate the gospel to non-church people.
4. Energy and initiative to pioneer and to lead volunteers.
5. Strong relational skills, especially with young parents and broken families.
6. Strong organisational skills.
7. Computer skills.
8. Experience of families ministry desirable.
9. Driving licence desirable.

There is a genuine Occupational Requirement for the post-holder to be a practising Christian in accordance with the Equality Act 2010.

In all our Christ Church ministry and activities, the Safeguarding of children and vulnerable adults is a top priority. **Enhanced DBS disclosure will be required.**

### **Salary and Entitlements:**

The **Families Worker** will have the following entitlements:

**Employment hours and leave:** The post is full-time, but part-time arrangements can be considered. If full time, then the employment hours are: 40 hours per week spread over 6 days a week. The annual leave entitlement is 36 days per calendar year, including up to 6 Sundays. Annual leave must be authorised by the line manager in advance. In addition, there is an entitlement to Bank Holidays, but we require Christmas Day, Good Friday and Easter Sunday to be worked. We encourage staff to use annual leave well, both to be refreshed and to maintain relationships with family and friends.

**Employment period:** The contract is a two-year extendable contract with a 6-month probationary period, beginning 12<sup>th</sup> August 2021. The notice period for both employer and employee is one month.

**Salary:** The salary is £19,000-£25,000 depending on previous experience and training. Accommodation is not included in the package, but it should be noted that in national terms accommodation within Lowestoft is widely available and relatively affordable. Reasonable approved work expenses will be reimbursed.

**Pension contributions:** 5% of the salary will be deducted as a pension contribution (this amount is not subject to income tax). Christ Church will pay a further 3% of the salary as a pension contribution. Both contributions are subject to current UK government/HMRC regulations which may change in the future.